

SPECIAL COMMITTEE ON SOLID WASTE ACTIVITIES

February 13, 2006

4:00 PM

Chairman Roy called the meeting to order.

The Clerk called the roll.

Present: Aldermen Roy, O'Neil, Forest

Absent: Aldermen Lopez and Osborne

Messrs.: J. McLaughlin, K. Sheppard, B. Allgaier, E. Infrere, S. Lewry

Chairman Roy advised that the first purpose of the meeting is organizational in nature, and requested the Clerk to provide a brief overview regarding typical issues addressed by the Committee.

Deputy City Clerk Johnson stated the Special Committee on Solid Waste and Recycling was actually instituted in December 2003 and each Board thereafter has continued the process. It was initially established to look at how to reduce solid waste costs and potential options, including generating revenues and increasing recycling. The Committee generally takes up those types of issues and whatever else the Board may refer.

Chairman Roy stated at this time I would like to wish our best to the Lopez family. Alderman Lopez had to go to Florida for a family emergency and that is why he is not here and Alderman Osborne had a family commitment.

Chairman Roy addressed Item 4 of the agenda:

Communication from Joanne MacLaughlin, Recycling Coordinator, providing updates relative to solid waste activities.

Kevin Sheppard, Deputy Public Works Director, stated as you can see from the cover letter that went out with the Committee's agenda there are three items that we would like to update the Committee on today. The first one being a status report on the study that came out back in the summer of 2004 where we had a group of interested people from the Public Works Department, Aldermen and a consultant reviewing our current program and making recommendations to the future of where we wanted to be. That report actually came back to this

Committee and went back to the Board of Mayor and Aldermen and was approved by the Board at that time. I believe what you have before you is a summary of that status. On the left-hand side you can see the immediate implementation and items that came out in that report and below that the short-term implementation and then the long-term implementation. On the right hand side you will see the action of where we stand on each one of those items. If you would like we can go through each one of those. The first one under immediate implementation – continue with Waste Management for solid waste transfer and disposal contract. You can see the first five-year option comes available in June of this year. We will be coming back to this Committee and I believe we will probably be recommending the extension of that contract. It is still early but we need to let them know by the end of May I believe regarding that contract. Exercise last year option of recycling with Waste Management. That has been completed and as you know the next item we will talk about is the new contract with Corcoran Environmental, which begins on March 1. The same goes with the next line to exercise last year option with Waste Management for yard waste. The next line is the RFP. The next line was the augment Saturday drop-off hours currently which are 7 AM until 11:30 AM every other Saturday. We want to augment that to 7 AM until 4 PM. That has been tabled subject to funding within our budget. Toter use by small commercial businesses actually did get approved. Right now we do allow up to two toters for small commercial and you can see below that non-profit enterprises subject to a limit of two toters and subject also to them recycling. Short-term implementation. Define a list of customers and create a database. Basically what that is is who should we be collecting from. One of the issues that came out during the summer of 2004 when that focus group met was right now we collect solid waste that is placed at the curb by anyone – any company, commercial establishment, residents who place solid waste at the curb on the day of collection we collect it. One of the issues that came up is what customers should the City really be servicing? There are many cities that don't service commercial establishments. As I said we will service anyone that puts it out at the curb. The next item would be mandatory use of toters in the downtown collection zone. We have spoken with Intown Manchester and actually I saw Stephanie Lewry here tonight and discussed it with her. I know that this is something she would like to work with the City on pursuing. The fiber recycling program in the downtown collection zone. We did get a bid from Corcoran Environmental Services for that but as part of the contract negotiations and based on funding the money wasn't available for that at the present time. The next item which is restricting bulky collection of two free pick-ups per year per address. That is one item that we have seen as a big issue in the City. Bulky items pick-up within the City is becoming a major issue with us. Right now our schedule is out anywhere from two to three weeks once we get a call for bulky item pick-up. There are a lot of multi-family buildings that get bulky item pick-up several times a year. I guess we would consider that a commercial enterprise but based on current policies and practices we do service

them. A lot of these items we are looking at we are looking for direction from this Committee to see where the Committee wants us to go. If the Committee wants us to act on certain items we can come back with a defined recommendation on any one of these. The enforcement position. The Solid Waste Compliance Officer was approved by this Committee and actually approved by the Human Resources Committee so we do have a job specification that has been approved. The issue has been funding for that project. It was decided that once the winter was over if there was available funding within our budget we would be able to fill that position. As it stands now, our operating budget is not looking like the funds will be there but we need to get through the winter first. This past weekend's storm was pretty expensive and our operating budget is getting pretty tight at this point. Free residential yard waste at drop-off. Again, that is another funding issue. One of the concerns with that is we feel it is a great idea but you open the door and it may be difficult to enforce. You may start seeing a lot more yard waste coming in at the drop-off facility. Single stream collection the same day as trash. That is starting. Well dual stream is starting March 1 with Corcoran Environmental and Pinard Waste Systems. Within the next three years we are hoping to go single stream. You can see under long-term implementation user fee for solid waste collection. That is something we feel should be left out there and if this Committee chooses we can move forward on that item. Define an implementation plan to address the customer list, which was discussed earlier. Who are our customers? Also continue to reevaluate the program and technology trends, which we continue to do on an annual basis. I don't know if anyone has any questions.

Alderman O'Neil stated I understand and the item I would like to talk a little bit about is the free residential yard waste at the drop-off center. Right now I can put that out at the curb and it gets picked up at no charge. People hire commercial lawn care people to come in and they bag it and leave it at the curb and it is picked up no charge. I am trying to figure out how there is a cost for us. If we are not doing additional hours of operation and we stay within our current hours of operation how is there a cost there? Aren't we still getting rid of the same volume or tonnage of yard waste?

Mr. Sheppard responded a lot of people have the same questions. At the curb we have a lumpsum contract right now with Waste Management and on March 1 it will be Corcoran Environmental. It is a lumpsum contract for any yard waste that is placed at the curb whether it is one bag or five bags or ten bags. If a resident brings it to the drop-off facility, right now we have been able to handle a lot of that and grind our yard waste but should we open the doors and people start bringing larger volumes up to the drop-off number one we don't have the storage capacity so we would have to actually pay Corcoran Environmental a fee to dispose of that or to bring it to a site where they would dispose of that. By bringing it to the drop-off facility it is not part of that lumpsum or curbside collection program and we

would actually have to pay to dispose of it at that point over and above our curbside program.

Alderman O'Neil asked do you think it would be a significant cost because this is the one place that I have heard complaints from the residents about.

Mr. Sheppard answered we have discussed that in the past. Do we limit it and say only so much per resident or so many times per year? I will let Joanne speak a little bit on it.

Joanne McLaughlin, Recycling Coordinator, stated this happens quite a bit at the end of the season. Say our last pick-up is November 21 well there are plenty of people who are going to rake their lawns after that. I guess part of it was really thinking of them and the overrun that we get at the end of the season. I think it could be slightly expensive. I think a lot of people would take us up on that but mostly it would be a matter of convenience I believe for residents so they don't have to hold the material until the next season.

Alderman O'Neil stated Corcoran is given a lumpsum based on a certain volume I would have to think.

Mr. Sheppard responded it is an assumption that they needed to make when they bid the job. They submitted a proposal to the City and whether it is 50 tons of yard waste that they collect at the curb or 2,000 tons of yard waste collected at the curb we pay the same amount.

Alderman O'Neil asked but if they are picking up less on the street can't that then cost be picked up on the other end. If I am doing a block and I am picking up each house my assumption is I am going to pick up five bags at each house and it is ten houses so I am going to pick up 50 bags but for some reason one house brings those 10 bags over to the transfer station. I am only picking up 40 bags then in that one block so I am going to be able to do it quicker, therefore, hopefully I am saving some money by doing it.

Mr. Sheppard answered I understand that but as part of our bid process we actually asked for a curbside number and a disposal number for our drop-off facility. We can sit down with Corcoran to see how they evaluated that and see if they will look at that number they proposed for drop-off. I am not too sure they would. My assumption is when they looked at providing us numbers as part of the solid waste proposal that they assumed that some of that stuff is going to go to the drop-off. Perhaps that was reflected in the proposed fee for the drop-off. It is something we can look into and get back to you on.

Alderman O'Neil stated that is something I hear from citizens. If you are using one of the bags and you leave it out for a few days and there is rain then all of the sudden it becomes a mess. To a lot of people they say well gee I would throw it in the trunk of my car and bring it over to the transfer station.

Mr. Sheppard responded I get that from my neighbors also. Why don't we take another look at that and we can bring that back.

Alderman O'Neil asked the creation of the enforcement position – it has been before this Committee as well as the HR Committee. Was that position submitted in your request to the Mayor for the proposed operating budget?

Mr. Sheppard answered for the 2007 budget; yes.

Alderman O'Neil asked is there a way...I am certainly one that believes it could be a 40-hour a week job but is there a way for a pilot program where it could be mixed in with something else. Maybe the enforcement officer is out Monday, Wednesday and Friday or is only out four hours a day.

Mr. Sheppard answered obviously we can always use people but quite honestly I think it would be easy for us to keep that person busy for 40 hours a week. There are several Aldermen who know that in their wards this is an issue.

Alderman Forest stated I had two questions but Alderman O'Neil stole one of them. The question I have is on the recycling and yard waste. I see here and it is the impression that I had when I read the contract that yard waste and recycling would be picked up once a week along with your garbage but I noticed that some of my neighbors got notices on the dates and collection and it says yard waste every other week. I know Alderman Shea did an MCTV show with Alderman Lopez a week or so ago and he said it would be every other week. Now I was under the impression that it was every week with the garbage. Which is it? My constituents heard that it was every other week and I have been telling them it is every week with yard waste.

Mr. Sheppard responded the recycling is weekly on the same day as your trash collection as of March 1. That will be dual stream weekly and the same day as your trash pick-up starting March 1. Yard waste we just published a yard waste schedule. That will be every other week except in the spring and fall there are times when there is weekly collection as in the past. During the summer months it is every other week.

Alderman Forest stated I see here it says yard waste and recycling collection is the same day beginning March 1. For me I was under the impression that the trash

and yard waste would be every week. I know most people cut their lawns every weekend and again Joanne has heard some of my complaints on times it has been left out there. I know that Corcoran and Pinard will not leave it out there. I am confident of that but if it rains on a Friday when somebody cuts their lawn and it stays out there for two weeks...I thought we had discussed that everything would be every week. Is that going to happen and if so, when?

Mr. Sheppard responded there is no current plan to go weekly with yard waste collection except as it stood in the past in the spring and fall. During the summer months the plan is to continue every other week. I understand what you are saying. When I cut my lawn sometimes I have to double the size and carry twice as many bags for two weeks but it is something that we have done...it depends on the growing season. If we get a lot of rain...last year I had a lot of grass and it was an issue for me. Some years it is not an issue. I guess we felt that it was fine to go bi-weekly in the summer.

Alderman Forest stated well I guess I will have to correct what I said to some of my constituents then.

Chairman Roy stated I have a few questions and a few things I would like to see accomplished. First for the public and then for the media that is here can you define dual stream recycling?

Mr. Sheppard responded Joanne is our expert on that.

Ms. McLaughlin stated dual stream indicates two streams. We have a stream of fiber to include as it has in the past all paper, newspapers, junk mail, catalogs, and cardboard. The other stream is all of our containers including plastics, glass, tin, steel and aluminum. You need those separated. The co-mingled containers should be in a recycling bin and the papers should be in a paper bag, which is then laid on top of the bin or next to it. Cardboard should be broken down and flat. Boxes should be flat and no bigger than 2' x 3' bound by string in a manageable pile.

Alderman O'Neil asked am I correct to say there is a change in what plastics we are picking up as part of the new contract.

Ms. McLaughlin answered Patrick Corcoran told me when he showed me his new brochure that he would be collecting plastics 1-7.

Alderman O'Neil asked and currently we pick up 1 and 2 only.

Ms. McLaughlin answered yes currently it is 1 and 2.

Alderman Forest stated I have a comment because it has happened to me. I noticed you said 2' x 3' for cardboard. Could you look into...I don't think it would be much more difficult to have it 3' x 3' so everyone knows what it is. I went out with a ruler one day.

Ms. McLaughlin responded we should really speak to Bob Allgaier, the President of Pinard Waste Systems since it is his trucks that the material has to fit into. He is here today.

Alderman Duval stated I know there was a decision made back when this was being deliberated and I am sure it was given a lot of thought but I had a question from a constituent concerning simultaneous pick-up of trash and recyclables on the same day. Can you comment on that just so I can be informed? There was some concern over the amount of space it takes on the sidewalk and the confusion with the use of receptacles, etc. I think for public consideration you should elaborate on that a little bit.

Alderman Roy responded that is a very serious concern and we did look at it quite a bit. What this plan will eventually have is a two-toter system and that is why I had Joanne explain what dual stream is. Through the contract once the single stream facility is built on Dunbarton Road there will be two toters much like our green garbage toters now. One will be 100% of the recycling and the other will be your general trash. The general trash will continue to be picked up by City trucks run by the Highway Department. The recycling, naturally, will be picked up by our sub-contractor, Corcoran Environmental. Right now it will seem a little bit bulkier and as we go through the process of streamlining that in order to make the program work and have people participate, which is where we end up with the tax savings, the more people that use this program the better it will be for the City. The more people who recycle and the easier we make it for them to do that the less it will end up costing the taxpayer. So by making trash day or garbage day truly once single day one day a week was the only way we could think of to get everyone to decide does this go in the trash that gets picked up weekly or does it go in recycling that gets picked up at the same time. So convenience was one of the things that we really tried to enable this program to have.

Alderman Duval asked what is the timeframe again before you plan on getting to that point.

Chairman Roy answered we will talk about that when we bring up the gentlemen from Corcoran Environmental but there will be a facility built on Dunbarton Road. The long-term schedule in the contract is within three years but I know they are meeting with a sub-contractor to get it done even earlier.

Alderman O'Neil asked what has been done to date or more importantly what can be done going forward regarding getting the word out on this transition. I have to be honest with you I am not sure the public knows that we are making a transition. With that is there a plan for a month or two until everybody gets on the same page?

Mr. Sheppard responded Joanne has been working on getting the word out.

Ms. McLaughlin replied first I would suggest that in the past month alone I have done three or four cable shows so there is a lot of that out there. We have had two articles in the *Union Leader*. There will be a large ad published next Saturday and Thursday in the newspapers. I will be doing a press release to all media – print, radio and TV. Everyone is receiving a yard waste schedule with their utility bill. People will be getting those over the next couple of months with the yard waste season starting I believe on April 10. There actually has been quite a bit of notice and quite a bit more coming out. If you think of something we haven't thought of yet we would certainly like to hear that so we can inform everybody.

Alderman O'Neil stated I am concerned about the recycling part of it. I made a statement to my wife about it being the same day as our regular garbage pick-up and she said when is that going to happen. She is the one who educates me on recycling.

Mr. Sheppard responded one of the issues we have looked at and Joanne and I have discussed this but if the word doesn't get out to people typically recycling is the day after trash collection right now and if for some reason someone does miss it they only have six days until it is picked up again. I know that Bob Allgaier of Pinard Waste and Corcoran Environmental are committed to this program and making it work. I think we will get the education out there. There will be a local number for people to call if it doesn't get collected. It will get out that way also.

Alderman O'Neil stated Joanne you mentioned you were using utility bills for yard waste. Are there opportunities over...because I think this education process is going to have to happen for three or four months after March 1. Is there a way to put a flyer in either Water or EPD or Tax? I know they can only mail so much at a time.

Ms. McLaughlin responded those are going out now.

Alderman O'Neil replied but you specifically said yard waste. Does it include...

Ms. McLaughlin responded there is no schedule for recycling because it is every week do we didn't have to break it out.

Alderman O'Neil stated my concern is that people don't know it is the same day. That is my concern. I think we really need to put something in those bills to say your recycling is picked up the same days as your regular garbage pick up. I am not sure the general public has grasped that yet. That is a concern of mine anyway.

Chairman Roy stated I have a response to that before I get back to my questions. One of the concerns about that educational period was we didn't want to educate too early in the process because then you would have people putting things out with their trash starting in February. So the next 10-14 days is really when we should have a marketing push with the public announcements and the press releases and the actual paid for print advertising.

Ms. McLaughlin responded that is really true because already after the first show I did people are calling and asking why isn't my recycling being picked up.

Chairman Roy stated there are some things I would like to see for our next meeting. Kevin or Joanne or whoever would like to take responsibility for these. Anything on the Solid Waste Focus Group recommendations, anything that required funding if you could attach a dollar amount to those? I know that with a lot of these you already have but I think it would be good for the Committee to see as we go into the budget process how much some of these items would cost. Also I would like this Committee to maybe give the directive on the first short-term implementation item which is to define a list of customers and create a database. I would at least like to start with defining a list of customers. I think creating a database is an IT problem and maybe more of a funding nightmare but on the actual report, I think it is Page 12 of our 13 page agenda but there is a list of customers and I would like that redefined and have some comments from either of you on why those were decided. I personally think this is a good list of customers and a solid list of non-customers. Right now the money that we put into solid waste, the more we can divert to the private sector and the more we can divert to the recycling center the better off the taxpayer of the City of Manchester will be. If we could really review that and come up with a why and how you came up with those numbers and bring it back at our next meeting for a possible vote that is one thing that I would be looking forward to.

Alderman Forest asked would that include the enforcement officer. I think Kevin said they put that into the 2007 budget. I know we approved it at the Board and Frank Thomas said I don't have the funding for this year but we will do it for next year.

Chairman Roy answered I think the request is anything that may come down for funding as well as those things on this that are potential revenue sources. We have the restricted bulky collections to two free pick-ups per year per address. I would like to see what the fee structure would be and whether it is on a tonnage or visit and what that fee structure would be so we can understand what the implications would be and bring that back to us as well as the enforcement officer. When we approved it, it was based on snowfall and not solid waste problems in the City. I would like to know the numbers that are in your budget and how that progresses through the Mayor's budget now through the end of March.

Alderman Forest stated I know we mentioned Stephanie Lewry and would it be possible to call her forward and find out what she has done or asked from the downtown merchants as far as this program. Can I get an update or as much as you know about it?

Chairman Roy responded I would like to first finish up with solid waste. Bob from Pinard Waste is here as well as Ed from Corcoran Environmental. I would like them to give an update so that as of March 1 everyone knows what is going on and who is responsible for it and then we will go to Stephanie. There are a few downtown things that while we have Stephanie here I would like to talk to her about.

Bob Allgaier, Pinard Waste Systems, stated I want to assure the Board that are beginning this program on March 1. Our plan is even though we are committed to run four one-man recycling trucks and four one-man yard waste trucks for the duration of the contract, I have purposely made arrangements to double the labor force and run an extra truck for the first couple of weeks of the contract just to make sure that there is a smooth transition and that everything gets serviced the way it is supposed to. I am looking forward to it. We are ready for it.

Chairman Roy asked could you touch upon should a street get missed or someone's recycling gets missed what the process is going to be on letting you know that.

Mr. Allgaier answered that is a recycling hotline, which is coordinated through Corcoran Environmental, which is a private contractor. That hotline will be connected to us in the case of that type of problem. As part of the contract, of course, we are not responsible for residents that either didn't put it out for collection or for them putting it out on the wrong day. Even though realistically...you know we could go back to wherever you want us to this isn't going to be a situation where we are reading the fine print. If we can go back and accommodate people and just try to get this straight so there is not a recurrence in

the future we plan to do that. Again, my main objective is to make sure that it is a very smooth transition.

Alderman Forest asked could you mention the website.

Mr. Allgaier answered basically that would be Ed who is behind me.

Chairman Roy asked any other questions for Bob. It will be a great relationship and you will stay out of that hot seat as long as everyone's recycling gets picked up on time.

Mr. Allgaier stated I view this as my job to make sure that the material disappears when it is supposed to disappear.

Ed Infrere stated I want to get back to the topic regarding announcements. On the 19th in the *Union Leader* and on the 23rd there will be an ad regarding the new program, the start date and some additional information like the hotline number. Hopefully at that point we will have the website also on there regarding where residents can go. I am working right now to have that linked to the Manchester site so a resident can go and find out additional information. We will have and already have received phone calls at our new number. Not a lot but a few regarding when the program is starting and for the most part people are excited about the fact that it is going to be picked up every week. They just feel as though this will be heaven so that is the direction we are going to move in to make it easier for the residents. One thing regarding Pinard's drivers and something I have been working on is we want to make it easy for residents to recycle, especially their fiber. There will, though, be stickers out that I am sure residents have been before if there is a particular material in the fiber stream that isn't recyclable. There will be a sticker given to them explaining why. That is something that residents will have to learn and that will be a growth process through education. At some point everyone will be on board hopefully. The other thing I believe in the first few weeks of the program one neighbor is going to know about it and the other neighbor may not and they are going to see the material out on the same day as collection. I think a lot of this, you know I understand that there is some concern about people understanding when they are supposed to put their recyclables out but I believe within the first three or four weeks people will be on board as to when their recyclables should go out.

Alderman O'Neil stated you mentioned the recycling hotline and the fact that you have received calls. Are those one in the same phone number?

Mr. Infrere answered yes they are.

Alderman O'Neil asked do you know that number.

Mr. Infrere answered off the top of my head no I don't. I probably should have it here. It is a new number that we just got in the last couple of days.

Alderman O'Neil asked and that is not only a hotline for a complaint or an issue but it can also be used for proactive purposes.

Mr. Infrere answered absolutely.

Alderman O'Neil asked so it is a general recycling phone number.

Mr. Infrere answered right.

Alderman O'Neil asked and that goes to Corcoran or Pinard.

Mr. Infrere answered we have an office here now on West Merrimack Street. It goes directly there. Someone will field that call.

Alderman O'Neil asked there will actually be someone to take the call.

Mr. Infrere answered yes someone will take the call and hours when we aren't up and running there will be information on a recording as to what they can do and a call will be returned to them at the earliest convenience. We are planning on working on a Nextel system directly to the Operations Department of Pinard so that if a call comes in to us and a resident was missed we will be in touch right away. That phone number is 413-6799.

Alderman O'Neil asked and that is dedicated for the Manchester program.

Mr. Infrere responded absolutely. We want residents calling if they have an issue or something I want to hear from them. We will do our best to fulfill their needs. If I need to go out to the house myself personally and talk to them face-to-face I will. I want them to know that someone is there and concerned about what their interests are. I know that Bob's people back that up too. We want to make this seamless. That is our mission.

Alderman Forest stated I am going to remember you said that because I do know where you live Ed.

Chairman Roy stated since we don't have much time left I would like to quickly move to Stephanie. Thank you Kevin, Ed, Bob and Joanne for coming in and updating the Committee. Stephanie through your work at Intown I know you have

the pulse of what is going on downtown, especially in our downtown collection zone. Over the years you have seen a lot of what has been proposed and what has worked and what hasn't worked. Your advice is very important to us.

Stephanie Lewry, Intown Manchester, stated I really appreciate this opportunity to speak. I did meet with Joanne many months ago and presented all of our downtown proposals to her and she said just wait because we have a new plan that we are ready to present to the City. I was really delighted to see that she was on the agenda today but I wanted to point out a couple of things and that is that the subjects we talked about are still on the not addressed list. One of the things is that we would like to see mandatory toters. I know that we don't like to use the word mandatory but as far as where we have toters in the alleys downtown it has made a huge difference in our ability to keep the City looking clean. For the few businesses that still don't use toters or don't have enough toters to support their needs for trash containerization I feel like if we had mandatory toter use we could encourage the rest of them to add more toters. I saw that in your recommendations you have two toters for small businesses. I don't know what is a small business and if this is really something that we can address in the downtown or if that is for the neighborhoods. That is one question anyway. What is a small business?

Alderman Forest responded I think there is a special or a different ordinance for the downtown so I don't know if they would be included and Kevin is shaking his head no. They are not included in the small business two toter minimum. I think it is a special ordinance for the downtown area.

Ms. Lewry replied great because if some businesses need eight toters they should be able to get them. They should always have the lids down. In other words not overstuffed so that the wind could blow the contents out or they could be knocked over. They need to be able to get as many toters as they need to accommodate their trash requirements and most of our businesses are happy with the toters and delighted to go out and buy another toter. We just have a few who are a little stubborn so we have that and we have the recycling that we would like to see happen sooner rather than later. I understand there is always a cost to recycling but downtown is certainly all about recyclable materials – cardboard and paper recyclables and certainly bottles and cans. It seems to me that there ought to be a way that we could get a recycling program in downtown and get that implemented this year if possible so we would like to see that. Also, I would like to just let you know that we have some communication vehicles as well and will be happy to use our e-news and any other kind of communication we have to get the word out.

Chairman Roy asked could you coordinate that with Joanne because I know that I get a number of e-mails from you and I know they are broadcast e-mails so that would be very helpful. Kevin, you can just nod because we are running out of

time but the mandatory totter use and the recycling downtown those fall under the funding so you will be coming back with a number for us at our next meeting.

Mr. Sheppard answered if that is what you want us to do.

Chairman Roy asked so if an evaluation of language could happen and whether or not you would support that it would be appreciated by this Committee.

Alderman O'Neil stated this information may already exist but if not maybe Stephanie working with Joanne could gather this through the members of Intown. Do we know how many businesses downtown there are and how many are participating with totters currently and how many are not. Again, I know we are running out of time here so maybe for the next meeting if we don't have that information Stephanie is there a way you can poll your members?

Ms. Lewry answered yes.

Chairman Roy stated just to add to that poll of members, Stephanie, the downtown recycling...I know that Corcoran is ready to go forward with that but there is a cost attached to it. Participation is always one of those factors when it comes to cost. If everyone is going to use it, it is a very worthwhile number. If no one is going to use...if you could poll who is going to use it – not only cardboard and paper but bottles and glass that would be appreciated as well.

There being no further business, on motion of Alderman Forest, duly seconded by Alderman O'Neil it was voted to adjourn.

A True Record. Attest.

Clerk of Committee